

West Virginia School of Osteopathic Medicine-Board of Governors
Institutional Policy Committee
Friday, November 2, 2018– 10:30 am
Location: Room #4, John Manchin, II, DO Conference Center
Clinical Evaluation Center

Committee Members Present

Fred Earley, J.D., Chair (teleconference)
Robert Holstein, D.O.
John Manchin, D.O. (teleconference)

Guests Present

Jeffrey Shawver, J.D.
Marly Dunbar
Brian Lutz, J.D.
Charity Richmond
Edward Bridges, Ph.D.
Jandy Hanna, Ph.D.

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Fred Earley, at 10:30 a.m.. Roll call was taken and a quorum was present.

II. Approval of Minutes

a. September 28, 2018

It was moved by Dr. Manchin, and seconded by Dr. Holstein, to approve the minutes of the Institutional Policy Committee meeting held on September 28, 2018.

Motion Carried Unanimously.

III. Committee Items

a) Institutional Policy R-07: Export Control (*new*)

Mr. Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee the new Institutional Policy R-07: Export Control, which went out for a 30-day comment period. Public comments were received and were addressed by administrative opinion, which was posted prior to the Institutional Policy Committee Meeting.

It was moved by Dr. Holstein, and seconded by Dr. Manchin, to approve the new Institutional Policy R-07: Export Control and to present the policy to the Board of Governors for adoption.

Motion Carried Unanimously.

- b) Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be held on Thursday, January 24, 2019, in Charleston, West Virginia.

V. Adjournment

It was moved by Dr. Manchin, and seconded by Dr. Holstein, to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 10:37 a.m.

Approved on January 24, 2019.


Fred Earley, Chair