



OAED NEWS

Office of Assessment and Educational Development

In this issue:

- Winter is Here
- PowerPoint Tips
- IAMSE Registration
- Accreditation Update
- Faculty Development
- eMedley Resources
- Exam Center Update
- IAMSE Spring Webinars

Winter is Here, Sometimes

Winter has arrived, at least some days. As we move between the seasons (often in the same week) we want to share some information with you to help improve your presentations, as well as keep you informed on all of the other activities in OAED.

We hope you find some valuable information in this issue and as always please let us know how we can help or if you have questions or suggestions.

Powerpoint Tips

Changing the Mouse

Did you know your mouse can be used in a variety of ways inside of powerpoint. Once you are in the slide presentation mode try a few of these different ways to change the mouse.

Ctrl+L: Turns your mouse into a laser pointer.

Ctrl+I: Turns the mouse into a highlighter that allows you to highlight areas of the slide

Ctrl+P: Turns your mouse into a pen and allows you to write on your slides.

To return to the regular arrow just press Ctrl+A.

Zooming

If there is a specific area of your slide that you want to zoom in on you can do this by holding down the Ctrl button and moving the wheel on the mouse. Moving it forward enlarges the slide, moving in backward makes it smaller. You can also undo the zoom by clicking escape.

Remember what is shown on the presentation computer screen is what is captured in the recordings.

Early Bird Registration for IAMSE Meeting Ends March 15, 2019

If you are planning to attend the 23rd Annual Meeting of IAMSE, to be held June 8-11, 2019 in Roanoke, VA, USA, there is a discount if you register by March 15, 2019.

At this annual meeting of the International Association of Medical Science Educators (IAMSE) faculty, staff and students from around the world who are interested in medical science education join together in faculty development and networking opportunities. Sessions on curriculum development, assessment and simulation are among the common topics available at the annual meetings. Additional meeting details and registration can be found at <http://www.iamseconference.org>.

Accreditation Update

WVSOM is currently preparing for the following accreditation requirements:

- COCA Annual Supplemental Report is due March 21, 2019
- Lock date for the HLC Assurance Argument is April 8, 2019
- COCA review of WVSOM's Mid-Cycle Report submission is April 25, 2019

If you are asked to provide information for any of these reports, please submit them in a timely manner.

Thank you to those who have taken the time to read and provide feedback on the HLC Assurance Argument that was shared with campus. The HLC Comprehensive Evaluation visit is scheduled for May 6-7, 2019, information sessions regarding what to expect during the visit will take place throughout the month of March, and a mock visit is tentatively scheduled for the week of April 15. Please keep your calendars open for these days.

Upcoming Faculty Development Opportunities



Faculty Development: So You Want to Apply for a Grant
March 5, 2019
Noon—1:00 pm
Main Building Year 2 Classroom

IAMSE Webcast Series

The Changing Roles of the Basic Science Educator
March 7, 2019
Noon—1:00 pm
Main Building Year 1 Classroom

Faculty Development: SOAP Note Grading

March 12, 2019
Noon—1:00 pm
CEC Grand Hall

IAMSE Webcast Series

Going Lecture Free for Gen Z
March 14, 2019
Noon—1:00 pm
Main Building Year 1 Classroom

IAMSE Webcast Series

Stepping Beyond the “Step 1 Climate”
March 28, 2019
Noon—1:00 pm
Senior Classroom B-311

IAMSE Webcast Series

Moving USMLE Step 1 After Core Clerkships: Rationale, Challenges and Early Outcomes
April 4, 2019
Noon—1:00 pm
Senior Classroom B-311

Faculty Development: Introduction to Simulation

April 23, 2019
Noon—1:00 pm
Main Building Year 2 Classroom

For a complete list of all upcoming faculty development events with descriptions click [here](#).

eMedley Resources

A variety of resources are available to assist you in using eMedley. You can find video tutorials for eMedley specific to WVSOM on the WVSOM web site at this [link](#). There are also help features within eMedley for each of the major areas. This includes both manuals and videos. Coming soon will be a downloadable manual for eMedley.

And as always you can contact either Machel Linsinmeyer at alinsinmeyer@osteo.wvsom.edu or Bridget Moore at bmoore@osteo.wvsom.edu with your eMedley questions.

Exam Center Update



Faculty do not have to change the font sizes in examn for exam items—the Exam Center sets the exam question/answer font and size. If you copy and past questions from Word, occasionally the font/size transfers too. If that is the case, please set the text of both the questions and answers to Arial, 14.

IAMSE Spring 2019 Webinars

The Spring 2019 Webinars will begin on March 7 and will be held each Thursday from Noon to 1:00 pm. The focus of this series is the role of basic science in current medical education. There will be presentations on several new approaches to improve foundational science instruction beyond integration with the clinical sciences.

Check the faculty development schedule for more information on each week's topic as well as the location of the webinar. Pizza lunch will be provided.

Quote:

Designing a presentation without an audience in mind is like writing a love letter and addressing it: To Whom It May Concern. Ken Haemer