



# OAED NEWS

## Office of Assessment and Educational Development

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## Happy Fall!

We have been busy this fall with a variety of IAMSE webinars, professional development events, accreditation work and other activities including updating our eMedley support. We now have a series of short videos designed to show you some of the most commonly used aspects of eMedley. These are located on the WVSOM GoToStage application. A link to this application is found on the OAED webpage as well as later in the newsletter. We hope you find them useful. Let us know what you think.

## GoToStage

GoToStage is an application provided by the GoToMeeting/GoToWebinar company. This product allows us to store previously recorded videos for use by WVSOM faculty to review webinars they may have missed, watch training materials produced in-house or review other videos that have been recorded as part of In-Gatherings, In-Services or other faculty development events.

This platform will be used going forward to house all faculty development training videos. Unfortunately, some of our older videos cannot be converted to this format. Therefore, those will be located on the WVSOM Unlisted YouTube channel.

These videos can be found at:

### WVSOM Go to Stage Main Page Link

<https://www.gotostage.com/channel/a19970070ff0458c9cae513d55a51890>

### Faculty Development Youtube Playlist.

<https://www.youtube.com/playlist?>

## Web Page Update

Please check out the updated OAED web page on the WVSOM web site. This web page now includes links to eMedley handouts and videos, as well as links to a wide variety of resources related to services provided by OAED.

<http://www.wvsom.edu/Programs/OAED/home>

## Accreditation Update

The COCA mid-cycle report is due February 2019 and the final deadline for the current HLC report is April 2019. Please respond to any requests for information as quickly as possible. A calendar outlining a few of the upcoming activities are included below:

Due Date	Activity to be completed	Responsible Party
Sept 3, 2018 – Mar 29, 2019	Complete all Federal Compliance documents/worksheets and upload as PDF into Assurance System	WVSOM Department Heads as necessary
Nov 5, 2018	Confirm Federal Compliance documents have been uploaded into the Assurance System by HLC (6 months prior to visit)	Dr. Anderson
Nov 15 – 30, 2018	Begin uploading Assurance Argument and evidence into the Assurance System linking evidence throughout argument	Dr. Anderson
Dec 3 – 31, 2018	Complete Assurance Argument within system including collection of evidence	Criteria Team Chairs and Dr. Anderson
Jan 7 – 11, 2019	Provide Criteria Teams read only access to Assurance System with training	Dr. Anderson
Jan 14 – Feb 1, 2019	Review Assurance Argument to ensure evidence is linked to correct and appropriate documents	Overall Review Team

## Upcoming Faculty Development Opportunities



### Faculty Development: Debriefing the Debrief

November 13 Noon—1:00 pm

Main Building Year 2 Classroom

### Faculty Development: Faculty Promotion and Tenure Portfolios

January 8, 2019 Noon—1:00 pm

Main Building Year 1 Classroom

### Faculty In-Service

February 1, 2019

10 am—Noon (Optional)

Noon—4:30 pm (Required)

## eMedley Tips and Resources

Based on your feedback, this column will be used to provide instruction, tips, and tricks for using E-Medley.

### **Removing a Question Alignment to Delete an Outcome**

As lectures are updated and revised you may find that you need to delete or change an outcome. Often this outcome is aligned with a question in ExamN. Before you can delete or change the outcome you must delete the alignment. These changes are term specific so making a change in one term will not affect other terms. Outcomes should not be deleted or changed for a term in which they are actually used.

1. Make sure you are in the current term.
2. Go to ExamN.
3. Select Question Alignment
4. Click on the *Session Outcomes* tab. You may need to scroll across to find this.
5. Select the outcome you want to remove.
6. Click *Search*.
7. Select a single question from that result and click *Add Selected*.
8. Click the question on the right and select the *Align button* at the top of the list.
9. Click the *Session Outcomes* tab.
10. Select the outcome on the left in the Current section and click *Remove*.
11. Click *Submit*.
12. Click *Remove All* on the left.
13. Repeat for any other questions that were returned in the search.
14. Go to eCurriculum and you should now be able to delete the Session

## Office of National Boards & Exam Center

The NBOME website (<https://www.nbome.org/>) is full of useful information regarding Levels 1, 2, and 3. Click on these links to learn more!

The Master Blueprint: [http://www.nbome.org/Content/Exams/COMLEX-USA/COMLEX-USA\\_Master\\_Blueprint\\_2018-2019.pdf](http://www.nbome.org/Content/Exams/COMLEX-USA/COMLEX-USA_Master_Blueprint_2018-2019.pdf)

COMLEX Level 1: <https://www.nbome.org/exams-assessments/comlex-usa/comlex-usa-level-1/>

COMLEX Level 2 (CE and PE): <https://www.nbome.org/exams-assessments/comlex-usa/comlex-usa-level-2-ce/> or <https://www.nbome.org/exams-assessments/comlex-usa/comlex-usa-level-2-pe/>

Foundational Biomedical COMAT: <https://www.nbome.org/exams-assessments/comat/foundational-biomedical-sciences/>