

West Virginia School of Osteopathic Medicine-Board of Governors
Institutional Policy Committee
Friday, September 28, 2018– 11:00 am
Location: Room #4, John Manchin, II, DO Conference Center
Clinical Evaluation Center

Committee Members Present

Fred Earley, Chair
Robert Holstein, D.O.
John Manchin, D.O. (teleconference)
Sherri Miller

Guests Present

Jeffrey Shawver, J.D.
Marly Dunbar
Brian Lutz, J.D.
Charity Richmond
Edward Bridges, Ph.D.

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Fred Earley, at 11:15 a.m.. Roll call was taken and a quorum was present.

II. Approval of Minutes

a. June 8, 2018

It was moved by Dr. Holstein, and seconded by Dr. Manchin, to approve the minutes of the Institutional Policy Committee meeting held on June 8, 2018.

Motion Carried Unanimously.

III. Committee Items

a) Institutional Policy GA-35: Adoption, Amendment, or Repeal of Rules and Posting of Administrative Procedures (*revised*)

Mr. Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee the revised Institutional Policy GA-35, which went out for a 30-day comment period. No public comments were received.

It was moved by Dr. Holstein, and seconded by Sherri Miller, to approve the revisions to Institutional Policy GA-35: Adoption, Amendment, or Repeal of Rules and Posting of Administrative Procedures and to present the policy to the Board of Governors for adoption.

Motion Carried Unanimously.

- b) Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be held on Friday, November 2, 2018.

V. Adjournment

It was moved by Sherri Miller, and seconded by Dr. Holstein, to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 11:19 a.m.

Approved on November 2, 2018.


Fred Earley, Chair