



SAFETY/SECURITY COMMITTEE MEETING MINUTES

July 7, 2022 10:00AM

Online via WebEx

Members Present: *Matt Carver, Steve Obermeyer, Donette Mizia, Belinda Evans, Brian Griffith, and Mary Page Nemcik*

Members Absent: *Larry Ware, Bobbi Morgan, and Barbara Sanders*

PROCEEDINGS

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.
Last meeting (February 2, 2022 & March 10, 2022) minutes were approved.

ITEM 1. NEW BUSINESS-July 7, 2022

Safety Phones

Mary Page noted that the safety phones at RCBC were not working properly. Matt informed her it was a cellular issue and IT was working on correcting the problem.

Manuals

Matt informed the committee that the Bloodborne Pathogens Exposure Control Plan & Chemical Laboratory Hygiene Plan is due to be updated. Matt will send out the current copies to the committee to review. Matt informed the committee that the Chemical Inventory Audit is due in August. When this is complete Matt will update MSDS by room and chemical.

Stairs on campus

Bobbi brought up added steps from the Library to the Science Building. The committee discussed this item. Matt will send out an email to Will requesting a sidewalk and steps. Bobbi also mentioned holes in the parade field that needs filled. Matt will follow up with Maintenance to make sure the holes were filled.

Shooter training

Brian suggested having special trainings for staff and students. Matt will talk to Larry about scheduling training.

ITEM 2. OLD BUSINESS- February 2, 2022

Parking Issues

Brian brought up parking on campus issues with new students coming onto campus soon. There are concerns that there are not enough parking spaces due to the Tech/CEC construction. Matt will ask Larry to send out a reminder email not to park in the RCBC parking lot.

Fire Extinguisher

Matt notified the committee that all fire extinguishers and hoods have been recertified for another year. Also, he has a label maker for the MSDS products that are being stored in empty containers at the Science Building. Brian suggested that the research assistants know of the label maker.

QR Code

Brian commented on the appeal and ease of using the new QR code that is located on the back of the prox card.

The meeting was adjourned.
Respectfully submitted,

Jill Trent