

Meeting Minutes: Safety Committee

Date: May 5, 2026

Time: 1:30 PM

Chair: Matt Carver, Safety Coordinator

Recorder: Jill Trent

Attendance

- **Members Present:** Matt Carver, Donette Mizia, Julie Stadtfeld, Vianny Soto, Shea Hatcher, Greg Perry, Brian Griffith, Belinda Evans, Deborah Bogan, Jason Sams, Aaron Phillips
- **Members Absent:** Justin McAllister, Charity Riggs, Jake Neumann

Proceedings

- **Call to Order:** The meeting was called to order at 1:30 PM by Matt Carver.
- **Approval of Minutes:** The minutes from the previous meeting (February 5, 2026) were reviewed and approved as distributed.

Item 1: New Business

- **BRIM Inspections:** The committee was notified that BRIM will be on campus for upcoming annual inspections.
- **Fire Extinguisher Inspections:** VSC is scheduled to be on campus to perform routine inspections of all fire extinguishers.
- **Incident Reports:** Quarterly incident reports were presented and reviewed by the committee.
- **Clingman Center First Aid Kit:** An inquiry was raised by Brian Griffith regarding the presence of a wall-mounted first aid kit in the Clingman Center kitchen.
- **Graduation Adverse Weather Procedures:** Adverse weather protocols and procedural steps for the upcoming graduation ceremony were outlined and discussed.
- **Quad Mold Testing:** The status of mold testing and subsequent remediation plans for the Quad area were reviewed.

Item 2: Old Business

- **Emergency Snow Plan:** An emergency snow plan detailing campus traffic clearance levels was introduced. The committee voted to approve and move forward with the plan.
- **Respiratory Protection Program Manual:** The updated manual is currently undergoing legal review. A request was made by Brian Griffith to have the Biological Safety Committee review the document concurrently.

Adjournment

The meeting was adjourned.

Respectfully submitted,

Jill Trent
