

**WVSOM Board of Governors  
Finance and Audit Committee  
Friday, June 18, 2021 – 9:00 am**

**Teleconference Information: 1-844-621-3956 (Toll Free)  
Access Code: 1207 77 2229**

**Committee Members Present via telephone:**

Gregory Burton, Chair  
Steven Sarver

**Committee Members Absent:**

David Ramsey

**Guests Present:**

Robert B. Holstein, D.O.  
Larry Ware, VP for Finance and Facilities  
Debbie Green, Administrative Assistant Senior  
Sherri Miller, Human Resources Coordinator  
Michael Fowler, Director of Media Services  
Kathy Pauley, Technical Helpdesk Manager  
Nicholas Cornwell, Assistant Director Media Services  
Marietta Harvey, Administrative Assistant Senior  
Stella Dodrill, Director of Finance

**I. Call to Order/Roll Call**

The meeting was called to order by Chairman Burton.

**II. Approval of Minutes**

- A. June 5, 2020 – Minutes were approved. Gregory Burton made the motion and Steven Sarver seconded. The motion carried.

**III. Committee Items**

- A. FY 2020-2021 Financial Update (*Ware*) -- Benchmark for revenue and expenses with the report given from May 31, 2021 would be 92%. Revenue is at 97% and expenses are at 71%.

- B. Tuition Waivers (*Ware*) -- List of GTA waivers and admissions waivers/discounts have been given to the Board of Governors. Should be able to increase the amount of admission waivers/discounts in the future.
- C. Facilities Master Plan Update (*Ware*) -- ZMM continues to work on the Facilities Master Plan, they are 75% complete with all items and 100% on many. Hope to have ZMM at the September Board of Governors Meeting.
- D. Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

**IV. Next Committee Meeting Date:** Friday, September 10, 2021 (*John Manchin, II, D.O. Conference Center, WVSOM Campus, Lewisburg, WV*)

**V. Adjournment**

Approved on September 10, 2021



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Gregory Burton, Chair