



## **SAFETY/SECURITY COMMITTEE MEETING MINUTES**

April 29, 2021 10:00AM

Online via WebEx

Members Present: *Matt Carver, Steve Obermeyer, Brian Griffith, Belinda Evans, and Barbara Sanders*

Members Absent: *Larry Ware, Tabitha Fox, Donette Mizia, Jandy Hanna, and Bobbi Morgan*

### **PROCEEDINGS**

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.  
Last meeting (January 27, 2020) minutes were approved.

#### **ITEM 1. NEW BUSINESS-April 29, 2020**

##### *Testing Center Construction*

Matt and Steve removed an AED and medical kit cabinet.

##### *Fire Extinguisher & Hood Testing*

Matt informed the committee of the upcoming testing. Requested any new information be relayed to him prior to testing. Brian inquired about biosafety cabinets in Science Building & Main Building.

##### *Acetone Sensor*

Matt informed the committee that he will be testing Peter Ward's acetone sensor in the next week.

##### *Unvented Anatomy Tables*

Brian discussed the possibility of incorporating unvented anatomy tables in the Science Building due to Covid19. Matt will follow up on this project with Dr. Boisvert.

#### **ITEM 2. OLD BUSINESS- January 27, 2020**

##### *Respiratory Protection Plan*

Matt updated the committee on the progress of the plan. He noted that the institutional committee approved the respiratory protection plan and can move forward with posting to the WVSOM website.

##### *Hazardous Communication Plan*

Matt updated the committee with approvals of the plan. Matt will be doing classes with Maintenance and Housekeeping. This training will be mandatory per Larry Ware.

##### *Emergency Response Manual*

Matt noted that the manual is currently posted on the WVSOM website.

The meeting was adjourned.  
Respectfully submitted,

