



## SAFETY/SECURITY COMMITTEE MEETING MINUTES

September 9, 2021 10:00AM

Online via WebEx

Members Present: *Matt Carver, Steve Obermeyer, Donette Mizia, Belinda Evans, Jandy Hanna, Bobbi Morgan, and Barbara Sanders*

Members Absent: *Larry Ware, and Brian Griffith*

### **PROCEEDINGS**

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.

Last meeting (April 29, 2021) minutes were approved.

### **ITEM 1. NEW BUSINESS-September 9, 2021**

#### *Fire Extinguisher*

Matt notified the committee that all fire extinguishers on campus and at Robert C. Byrd Clinic have been tested.

#### *Welcome new member*

Matt welcomed Mary Page Nemcik to the committee in place of Tabitha Fox as the Robert C. Byrd Clinic representative.

### **ITEM 2. OLD BUSINESS- April 29, 2021**

#### *Unvented Anatomy Tables*

Bobbie updated the committee that unvented anatomy tables is not necessary at this time.

#### *Acetone Sensor*

Matt informed the committee that he will be testing Peter Ward's acetone sensor when Peter is available. The lab is not being used at the moment so this should not be an issue.

#### *Hood Testing*

Jandy informed the committee that the hoods have been tested in the Science Building.

#### *Respiratory Protection Plan*

Matt updated the committee on the progress of the plan. The plan was reviewed by WVU for changes and corrections. Matt will meet with HR to discuss these changes and bring them back to the committee for review.

#### *Emergency Response Manual*

Jandy alerted Matt to changes that needed to be made. She will send Matt these changes.

The meeting was adjourned.

Respectfully submitted,

---

Jill Trent