



INSTITUTIONAL POLICY: GP-08

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| Category: | Graduate Programs |
| Subject: | Academically-at-Risk |
| Effective Date: | January 26, 2024 |
| Updated: | N/A |
| Applicability: | Graduate Students |

GP 08-1. Authority

W. Va. Code § 18B-1-6

GP 08-2. Purpose

Early identification of and appropriate intervention for students with potential academic problems is an important part of WVSOM's program. Such students will be classified as Academically-at-Risk.

GP 08-3. Academically-at-Risk

- 3.1 Students who fail a course or retake summative exam for the first time will be classified as Academically-at-Risk and notified by the Associate Dean for Graduate Programs. This status is official notice that the student's performance requires attention and effort to avoid future academic difficulty.
- 3.2 Once classified as Academically-at-Risk a student:
 - 3.2.1 Must comply with a written learning plan designed by the Associate Dean for Graduate Programs;
 - 3.2.2 Cannot hold elected or appointed student office at any level and must resign such office upon being notified of being classified Academically-at-Risk; and
 - 3.2.3 Will not receive funds or approval for participation in activities outside of the school until Academically-at-Risk status has been removed.
- 3.3 A student shall remain classified as Academically-at-Risk until such time as the Registrar notifies the Associate Dean for Graduate Programs that the student has successfully remediated the course. At that time, the student's classification as Academically-at-Risk shall be removed by the Associate Dean for Graduate Programs and so notified. The student's At Risk classification will not become part of the student's permanent record.

GP 08-4. Notifications

All notifications required by this policy shall be communicated to the student by e-mail to the student's WVSOM e-mail address. It is the responsibility of the student to check his or her WVSOM e-mail account in a timely manner (at least every 2 business days). Failure to receive correspondence due to noncompliance with the above is the responsibility of the student.